



The Kansas City Federal Executive Board Presents

# Six Core Competencies of Leadership

This dynamic Leadership Development Series is a proven training program for the next generation of federal leaders. Programmed to enhance the developmental pathway of all employees – including managers, supervisors, and executives – this course addresses two-thirds of the Leadership Skills identified within OPM's five "Executive Core Qualifications" needed for success in government service.

*Jerry Strom delivers an energizing, and penetrating program designed to help you meet today's leadership challenges. 'Six Core Competencies of Leadership' is widely acclaimed for its content, presentation, and depth. Thousands of federal employees have attended, and over 98% have recommended it for their peers.*

## **\*\*3-Day Leadership Training Program\*\* \$415 / Person** **May 11, 12, and 13, 2015**

|                                |                                  |                          |
|--------------------------------|----------------------------------|--------------------------|
| ◆ Building Leadership Capacity | ◆ Taking Action/Making Decisions | ◆ Creating Energy/Vision |
| ◆ Developing Individuals/Teams | ◆ Character/Values/Ethics        | ◆ Communicating          |

**Dates: May 11, 12, 13 – 2015**  
(Monday thru Wednesday)  
**Time: 8:30 a.m. to 3:30 p.m.**

**Location:**  
**Richard Bolling Federal Building**  
601 E. 12<sup>th</sup> St., **Café Conference Room**  
Kansas City, MO 64106

### **Session 1: "The Leadership Foundation is Built on Personal Growth and Credibility."**

When a leader's agenda emphasizes continuous learning the entire organization benefits. This session helps identify the value of a healthy leadership mindset, and mental perspectives which renew the energy, creativity and focus of the agency.

### **Session 2: "Learning that Real Leaders are the Ones Who Take Action."**

Accomplishing the strategic initiatives, goals, and the mission of the agency is dramatically improved when leaders demonstrate an action bias, making change possible, while working through uncertainty and solving problems.

### **Session 3: "Leaders See the Future and Share the Vision."**

It's a leader's responsibility to see beyond their immediate circumstances, and express a longer view. When the power of vision is released, organizations make significant progress toward meeting the evolving needs of its customers.

### **Session 4: "Leadership Means Investing Your Time and Energy into People."**

The greatest leaders have learned their time and energy is well-directed when they focus on bringing out the best in the people around them, and allowing them opportunities to participate, innovate, and succeed.

### **Session 5: "Your Character Says More about Your Ability to Lead than Any Other Talent."**

"Who you are" goes well beyond "what you do." People you seek to lead, will first decide if you can be trusted – evaluating your character, values, and ethics. True leaders understand their "self" and make conscious choices for substance over style.

### **Session 6: "Communication Links Leaders and Their Followers."**

Accomplished leaders lead from the front, middle, and back of the pack. Healthy, two-way communication is essential to keep up momentum and motivation, and makes a significant impact on your effectiveness with others.

**Registration: This course is sponsored by the Kansas City Federal Executive Board. Please register online at [www.kansascity.feb.gov](http://www.kansascity.feb.gov)**

**Email: [feb.mail@gsa.gov](mailto:feb.mail@gsa.gov) Call: (816) 823-5100 Website: [www.kansascity.feb.gov](http://www.kansascity.feb.gov)**



# **REGISTRATION FORM**

## **Six Core Competencies of Leadership**

**May 11-13<sup>th</sup>, 2015 - 8:30 a.m. - 3:30 p.m.**

**Richard Boling Federal Building, 601 E. 12<sup>th</sup> St., OPM Testing Room, Kansas City, MO**

THE REGISTRATION FEE OF \$415.00 PER PERSON, INCLUDES THREE DAYS OF TRAINING, TRAINING MATERIALS AND MORE.

Payment is due prior to the deadline. Faxed reservations are accepted if they contain COMPLETE billing information.

Registration constitutes a final commitment for the conference. There will be no reimbursement of registration fees due to cancellation or no shows. If you are unable to attend, an alternate representative from your agency will be welcome.

NO registrations will be accepted by phone. Deadline for registration fees and payment is **COB May 6, 2015.**

**Registration may close at any time as we limit attendance to 50 people!**

Arrangements for individuals with special needs must be made in writing and sent to the FEB office along with the completed registration form two (2) weeks prior to the function.

### **Payment Information:**

\_\_\_\_\_ **Check/Money order.** Make payable to Federal Executive Board.  
*All returned checks will be subject to a \$30.00 service fee to be paid by money order or cashier check.*

\_\_\_\_\_ **Our Purchase Order(s) and/or Training Form(s) are attached.** **PO or TF Number(s):** \_\_\_\_\_

\_\_\_\_\_ **Charge my Credit Card:** ☐ Visa ☐ MasterCard ☐ **Need a Receipt:** \_\_\_\_\_

**Credit Card Number:**     **Expiration Date:** \_\_\_\_\_

*Please Print Clearly - Credit Cards will be processed approximately one week prior to the conference*

**Signature:** \_\_\_\_\_ **Card Holder's Phone Number:** \_\_\_\_\_

### **Name of Attendees**

**Please print clearly or type your name as you wish it to appear on Name Tag.**

*(The FEB will provide an email confirmation to all individuals who provide current email addresses.)*

| <u>Name</u> | <u>Agency</u> | <u>Phone Number</u> | <u>E-Mail Address</u> |
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*(Please use a blank piece of paper for additional names.)*

**SEND CHECK, TRAINING FORM OR P.O.'S AND COMPLETED REGISTRATION FORM(S) TO:**

**FEDERAL EXECUTIVE BOARD**

**1500 E. Bannister Road, Ste. 1176, Kansas City, MO 64131**

**Phone: (816) 823-5100**

**Fax: (816) 823-5104 or email to [Malisse.Ford@gsa.gov](mailto:Malisse.Ford@gsa.gov)**

### **Important Reminders:**

- \*\* We suggest you wear layered clothing to ensure comfort since meeting room climates often vary.**
- \*\* Each day of training will break mid-day for lunch. Participants will be responsible for their own meals.**
- \*\* Attendees are responsible for the cost of parking. Pay lots are available north of the federal building.**
- \*\* If paying by check, fax the registration form and a copy of the check then mail to the above address.**
- \*\* If agencies are using a purchase order for the training of multiple employees, one blanket training for all.**